



972-831-8181  
 866-SOIL-SBS  
 972-831-8080 fax  
 2101 Walnut Hill Lane  
 Dallas TX 75229  
 www.SoilBuildingSystems.com  
 www.SBS-INC.com (Commercial site)

## SBS CREDIT APPLICATION

Thank you for applying for an account with Soil Building Systems. Your information will remain confidential. Please complete and sign this 2-page form, then return it promptly so as not to impact your pending order. A credit card will be needed to secure your initial purchases until credit has been approved/established.

### Company Information

Company Name: \_\_\_\_\_

Requested Credit Limit: \$ \_\_\_\_\_ Number of years in business: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Cell: \_\_\_\_\_

eMail: \_\_\_\_\_ Direct Line: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_ Cell: \_\_\_\_\_

eMail: \_\_\_\_\_ Direct Line: \_\_\_\_\_

Check Signor's Name: \_\_\_\_\_ Direct Line: \_\_\_\_\_

Driver License: State: \_\_\_\_ Number: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_

How did you hear about SBS? (please be specific) \_\_\_\_\_

Type of Business (check all that apply):

- |   |   |   |                                       |
|---|---|---|---------------------------------------|
| <input type="checkbox"/> Landscape Contractor | <input type="checkbox"/> Landscape Architect          | <input type="checkbox"/> Wholesale Grower   | <input type="checkbox"/> Tree Trimmer |
| <input type="checkbox"/> Lawn Maintenance     | <input type="checkbox"/> Retail Nursery               | <input type="checkbox"/> General Contractor | <input type="checkbox"/> Construction |
| <input type="checkbox"/> Municipality         | <input type="checkbox"/> Other (please specify) _____ |   |                                       |

### Vendor Information - Please list three current primary suppliers used during the past six months.

**Vendor 1:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Vendor 2:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Vendor 3:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_



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**Bank Information**

Bank Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Banking Representative: \_\_\_\_\_ Account No.: \_\_\_\_\_

**Credit Card Information** - A credit card is required on your account as backup to address delinquent payments.

Name on Card: \_\_\_\_\_ Personal Card  Company Card

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_ CVV: \_\_\_\_\_

**Soil Building Systems Credit & Payment Terms**

- Your statement will be emailed (or mailed if requested) the first business day of the month for all purchases made during the previous month.
- **Terms: Net 15th of Month.** Payment "Due Date" is the 15th day of the month following the sale. Full payment received by the Due Date will be considered a "Timely Payment" or "On Time". Payments received after the Due Date will be considered "Past Due".
- If your balance is not fully paid by the Due Date, interest will accrue on all past due amounts at the rate at 1.5% per month and will continue to accrue until the original invoiced amounts are paid in full, plus any interest charges that have resulted. In addition, there will be a \$5.00 minimum Administrative Fee added to your balance due totaling less than \$150.00, and \$20.00 to balances due totaling over \$150.00. All subsequent payments will first be applied to incurred Finance/Interest Charges and Administrative Fees before any funds are applied to the original outstanding invoices/balances.
- SBS offers an "**On-Time Payment Program**" to reward those companies that consistently make On Time monthly payments. Customers that do not qualify for the On-Time Payment Program pay an additional 7% for materials and services. Payments received after the Due Date will disqualify you for the On-Time Payment Program until consistent on-time payment practices have been reestablished. If you consistently make timely payments, you will automatically receive the discounted On-Time Payment Program pricing.
- SBS accepts payment via cash, check, EFT, wire, ACH and the major credit cards. There will be a 2.95% processing fee (subject to change) added for payments placed on a payment card, and a \$3 fee for ACH purchases under \$1,000.
- At our sole discretion, accounts with a delinquent balance may be put on a cash-payment basis or placed on hold.
- If payment has not been received within 40 days after the month of the sale, Texas law requires us to notify property owners, general contractors, bonding companies, etc., in order to protect our collection rights.
- You are responsible for all reasonable collection costs and attorney fees necessary for collection of Past Due balances and related fees.
- A \$35 fee will be charged for all returned checks.

The undersigned verifies and warrants that all information submitted above is correct. The undersigned has read and agrees to the terms of Soil Building Systems, Inc., and will be bound by all the terms set forth in this document and Soil Building Systems, Inc.'s invoices. The undersigned hereby authorizes the vendors/suppliers listed above to release credit information to Soil Building Systems, Inc. If your company has been granted credit terms by SBS, SBS will charge your balance to the card above when your previously billed payment has not been received by the end of month it was due, thus helping to avoid subsequent finance/late fees. Therefore, the undersigned authorizes Soil Building Systems Inc. to make all necessary charges to the credit card account listed above to pay balances, related processing fees, and any other associated fees that may have arisen on the account.

\_\_\_\_\_  
 Officer's Name (please print)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Please deliver your completed Credit Application by one of the methods below. Thank you!**

- ✓ Email: Accounting@SoilBuildingSystems.com
- ✓ Mail: SBS, 2101 Walnut Hill Ln, Dallas, Texas 75229
- ✓ Fax: 972-831-8080